



**\*BYLAWS OF THE  
CHEMICAL SOCIETY OF WASHINGTON SECTION  
of the  
AMERICAN CHEMICAL SOCIETY)**

**ARTICLE I**

The name of this organization shall be the Chemical Society of Washington Section of the AMERICAN CHEMICAL SOCIETY, and this Society as an incorporated body shall bear the same relation to said AMERICAN CHEMICAL SOCIETY as did its unincorporated predecessor.

**ARTICLE II—OFFICERS, COUNCILORS, AND MANAGERS**

Section 1. A President, a President-Elect, a Secretary, and a Treasurer, who shall be elected by the members as hereinafter provided, shall constitute the officers of the Society. The President and President-Elect shall be the Chair and the Chair-Elect, respectively, of the Local Section.

Section 2. There shall be elected by the members of this Society as many Councilors and Alternate Councilors to represent this Society in the Council of the AMERICAN CHEMICAL SOCIETY as the latter Society may provide.

Section 3. There shall be a Board of Managers of the Society which shall have general charge of the business and affairs of the Society and shall direct all expenditures of funds of the Society through its Treasurer, which said Board of Managers shall consist of the officers of the Society, the Immediate Past President, its Councilors, Alternate Councilors, and twelve other persons hereinafter called Managers. A majority of the elected members of the said Board of Managers shall constitute a quorum for the transaction of business. The chairs of the standing committees, and all members of the Council of the AMERICAN CHEMICAL SOCIETY resident within the jurisdiction of the Washington Section of the AMERICAN CHEMICAL SOCIETY, shall constitute the Advisory Members of the Board of Managers.

Section 4. Any member of the Board of Managers may be removed from office for cause by a two-thirds vote of the members of the Board.

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\***Effective December 1, 2005.** Approved, as amended, by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY.

### ARTICLE III—STANDING COMMITTEES

Section 1. The standing committees of the Society shall consist of a Program and Arrangements Committee, a Committee for the Membership, a Committee on the Budget, an Audit Committee, a Committee on Finance and Investment, a Committee on Awards (other than the Hillebrand Prize), a Committee on Public Relations, a Committee on Bylaws and Standing Rules, a Committee on Publications, a Committee on Education, a Nominations Committee, a Younger Chemists Committee, a Committee on Public Affairs, the Hillebrand Prize Committee, and a Committee on Long-Range Planning. These committees shall be appointed each year by the incoming President.

An Executive Committee, comprising the elected officers, Immediate Past President, and four members of the Board selected by the Board at its first meeting of the year to serve one year beginning immediately and until their successors have been chosen, shall act *ad interim* for the Board in matters expressly delegated to it by the Board.

Section 2. The Secretary, the Treasurer, and the Audit Committee shall submit to the Society in January their reports for the preceding year.

### ARTICLE IV—ELECTIONS

Section 1. There shall annually be elected a member to serve as President-Elect in the next following year, and thereafter to serve as President in the second following year, and Immediate Past President in the third following year.

Section 2. The Secretary and Treasurer shall be elected in alternate years, each for two year terms. In the event both positions become vacant in the same year, the Secretary shall be elected for a one year term to restore the alternate year election cycle.

Section 3. Half of the total of twelve Managers shall be elected each year, each to serve for two years. In the event that more than six positions become vacant in a given year the (six) highest vote receiving candidates shall serve for two years and the others elected shall serve a one year term to restore the alternate year election cycle. In the event of a tie between the sixth and seventh nominees or otherwise as necessary in the next ensuing election, a choice shall be made by lot to determine which tied nominees shall serve for which term.

Section 4. The annual election of officers of the Society, its Councilors, Alternate Councilors, and Managers, shall be held by a ballot during the month of November in each year. The election shall be in the manner to be designated by the Board of Managers. The officers, Councilors, Alternate Councilors, and Managers so elected shall assume office on the first day of January following. The officers and Managers shall hold office for two years, except for the President who completes a three year cycle as President-elect, President and Past President. The President-Elect shall succeed to the Presidency at the expiration of the President's term of office or to fill a vacancy in the office of President occurring during the President-Elect's term of office as President-Elect. Councilors shall hold office for three years, one-third of their number,

consistent with the number allocated by the AMERICAN CHEMICAL SOCIETY, being elected each year. Alternate Councilors equal in number to the number of Councilors shall be elected to serve equivalent terms. In the event a Councilor is unable to attend a Council meeting of the AMERICAN CHEMICAL SOCIETY the Alternate shall be selected from the list of Alternate Councilors in the order: third year of term, second year of term, first year of term, the Alternates of each such class being selected in the order of their election. Failing an election at the stated time the officers, Councilors, Alternate Councilors, and Managers shall hold office until their successors are chosen. Vacancies among the Councilors, Alternate Councilors, and Managers may be filled by special election. A vacancy in the office of the President-Elect shall be filled by action of the Board of Managers at its next regularly scheduled meeting following the occurrence of such vacancy. A vacancy in the office of Secretary or Treasurer shall be filled by action of the Executive Committee.

Section 5. No person holding the office of Councilor or Alternate Councilor for a term extending beyond the first day of January following an election shall be eligible to be a candidate for the office of Councilor in that election unless the incumbent shall first tender a resignation from the aforesaid office, effective on or before the first day of January following the election.

Section 6. There shall be at least one and at the most three times as many candidates for each office as there are positions to be filled. The candidates shall be selected in the descending order of the number of nominations received. The Nominations Committee shall provide at least enough additional candidates to complete the minimum requirements set forth above. No individual shall be a nominee for more than one position on the election ballot. If qualified as provided in this Section to be eligible as candidate beyond the limits set herein, upon notification by the Secretary such an individual shall inform the Secretary for which position the candidate chooses to be nominated.

Section 7. A nomination ballot for the annual election for the offices of President-Elect, Secretary, Treasurer, and such vacancies for the position of Councilor and Manager as are to be filled shall be in the May issue of *The Capital Chemist*. The nominating ballot shall be returned to the Secretary by the third Monday in June. The Secretary shall set a date for the counting of the nomination ballots. On the date set for counting, the envelopes shall be opened and the nominating ballots counted by the Secretary and at least two other members of the Nominations Committee. The election ballot shall be completed by the last Friday in August. The names and optional statements of the candidates selected, as provided, shall be published in *The Capital Chemist* in the November issue.

Section 8. A Councilor must represent the Society at least one-half of the meetings of the Council of the AMERICAN CHEMICAL SOCIETY during the incumbent's term of office to be eligible for reelection to the office of Councilor in the year following that term.

## **ARTICLE V—MEMBERS**

Section 1. The rolls of this Society shall include those members and Society Affiliates of the AMERICAN CHEMICAL SOCIETY residing within the territory of the Washington

Section, as defined by the AMERICAN CHEMICAL SOCIETY, provided that exceptions to this rule shall be made in conformity with the Constitution and Bylaws of the AMERICAN CHEMICAL SOCIETY.

Section 2. Members and Society Affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the AMERICAN CHEMICAL SOCIETY.

ASSOCIATE MEMBERS of the AMERICAN CHEMICAL SOCIETY may hold only the elective office of Manager of the Chemical Society of Washington.

Section 3. All MEMBERS and ASSOCIATE MEMBERS are eligible to vote in the elections of the Chemical Society of Washington.

## **ARTICLE VI—LOCAL SECTION AFFILIATES**

Section 1. Any person who is not eligible to membership in the AMERICAN CHEMICAL SOCIETY, is not a Society Affiliate, and is interested in chemical studies or the advancement of chemical science is eligible to election as a Local Section Affiliate. Local Section Affiliates shall have such rights and privileges as are accorded them by the Constitution and Bylaws of the AMERICAN CHEMICAL SOCIETY.

Section 2. Candidates for Local Section Affiliation must be nominated by two members in full standing in writing to the Board of Managers, and be elected by this Board at a regular meeting.

Section 3. The annual dues for Local Section Affiliates shall be set by the Board of Managers, but shall not be less than the per-member allotment received from the AMERICAN CHEMICAL SOCIETY, provided that exceptions shall be made in conformity with the Constitution and Bylaws of the AMERICAN CHEMICAL SOCIETY.

Section 4. The name of any Local Section Affiliate may be dropped from the rolls of the Society for cause upon a three-fourths vote of the members of the Board of Managers present at a regular meeting, but only after said Local Section Affiliate shall have been notified of such charges, and shall have been given the opportunity to answer them.

## **ARTICLE VII—MEETINGS**

The regular meetings of the Society shall be held on the second Thursday of the months of October through May inclusive; exceptions to this schedule may be made with the approval of the Executive Committee. Special meetings may be called by the President at the written request of seven members of the Society, or by the direction of the Board of Managers. Meetings of the Board of Managers shall constitute the business meetings of the Society, and there shall be at least four such meetings each year.

### **ARTICLE VIII—SEAL**

The Board of Managers shall have authority to adopt and change the common seal of the Society.

### **ARTICLE IX—AFFILIATIONS**

the Chemical Society of Washington may affiliate with the Washington Academy of Sciences in accordance with the provisions of the Bylaws of the AMERICAN CHEMICAL SOCIETY.

### **ARTICLE X—AMENDMENTS**

Section 1. Proposed amendments to the bylaws must first be submitted in writing to the Board of Managers. If they are approved by a majority of the Board of Managers, the Secretary shall furnish all members of the Society with copies of the proposed amendments at the time when notice of the next meeting of the Society is given. The proposed amendment shall be considered at that meeting. At the time of the annual election next following consideration, or at a time earlier if requested by a two-thirds vote of the Board of Managers, the members of the Society shall act on the proposed amendment by ballot. The amendment will be adopted if it receives an affirmative vote of two-thirds of the members voting on the amendment.

Section 2. Any proposed amendment not approved by the Board of Managers by the second Board meeting after submission may be brought to a vote of the membership of the Society in the aforementioned manner by a petition signed by no fewer than fifteen members of the Society.

Section 3. Amendments to these bylaws, after adoption by the Society, shall become effective after approval by the Committee on Constitution and Bylaws, acting for the Council of the AMERICAN CHEMICAL SOCIETY, unless a later date is specified in the amendment.

### **ARTICLE XI—DISSOLUTION**

Upon the dissolution of the Chemical Society of Washington (Washington Section of the AMERICAN CHEMICAL SOCIETY), any assets of the Section remaining thereafter shall be conveyed to such organization then existent, within or without the territory of the Local Section, as is dedicated to the perpetuation of objects similar to those of the AMERICAN CHEMICAL SOCIETY, or to the AMERICAN CHEMICAL SOCIETY, so long as whichever organization is selected by the governing body of the Local Section at the time of dissolution shall be exempt under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or under such successor provision of the Code as may be in effect at the time of the Section's dissolution.

**ARTICLE XII—MISCELLANEOUS**

The rules of *Robert's Rules of Order, Newly Revised* shall govern the Society in all cases where they are applicable and where they are not inconsistent with the Bylaws of the AMERICAN CHEMICAL SOCIETY.