**Biennial Conference on Chemical Education (BCCE) -
CSW High School Teacher Travel Grant**

The Chemical Society of Washington is pleased to support travel expenses for the BCCE Conferences. Of the applicants, two high school teachers will be selected for the CSW High School Teacher Travel Grant each cycle.

The goal of this award is to encourage the professional development of local high school teachers and enhance their chemistry instruction. If selected, the awardee agrees to give a presentation or conduct a workshop during a CSW dinner meeting event to share the new knowledge gained at the conference with peers from other schools within the CSW area. The awardee, or the awardee’s academic institution, is strongly encouraged to invite other science teachers to the aforementioned event held at the ACS headquarters in Washington, DC. The awardee will be an invited guest of CSW and attend the meeting free of charge. For this special event, all science teachers in attendance are eligible for a half-price ticket for the dinner event.

CSW encourages that high schools in the CSW region nominate one high school teacher per school and send an application to CSW for consideration.

The BCCE Conference provides chemistry educators with opportunities for interacting with colleagues at all levels in both formal and informal settings. Instructors who are new to chemistry education and those who have years of teaching experience will find this conference to be an excellent source of materials, techniques, and chemistry content.

High school teachers interested in obtaining a travel grant to attend BCCE events need to complete an application and submit it to: csw@acs.org subject: BCCE Teacher travel grant.

**Application**

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1. **Contact information:**

**Name**

**Email**

**Phone number**

1. **School information**:

**Name**

**Location**

**Grade(s) Taught**

**Course(s) Taught**

1. **Please initial if you agree to:**

      after attending the BCCE Conference, give a presentation or conduct a workshop at a CSW dinner event in the fall following the conference.

1. **Proposal.** The proposal consists of three sections:
	1. **Professional Summary & Goals*.***
2. Summarize your professional background, teaching experience and achievements (limit 300 words). (alternatively, attach your CV)
3. Briefly summarize your goals for attending the conference, including, how will your attendance improve student learning in chemistry?
Limit your response to not more than 300 words.
4. How will you apply or incorporate your experiences within the classroom?
Limit your response to not more than 300 words.
5. How will you share your experiences with your colleagues?
Limit your response to not more than 300 words.

	1. **Budget**. (max. $1000) The budget justification should detail the usage of the amount requested.

|  |  |  |
| --- | --- | --- |
| Item | Cost | Justification |
|       | $       |       |
|       | $       |       |
|       | $       |       |
|       | $       |       |
|       | $       |       |
| Total Budget Requested:  | $       |  |

Travel Grant funds cannot be used to:

* Pay indirect costs, administration fees, salaries, or stipends.
* Support travel costs or conference fees for more than one person. Each person must apply separately.
1. **Volunteer**

List your volunteer activities outside the classroom (such as being an advisor to a chemistry /science club, outreach events, ACS science coach program…etc).

1. **Statement of Support.**

Submit a BCCE High School Teacher Travel Grant Administrative Statement of Support (attached) completed and signed by your school administrator (e.g., principal or superintendent).

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**Administrative Statement of Support**

*To be filled out by administrator (e.g., principal or superintendent) of the applicant’s institution.*

I offer my support of the proposal for the BCCE High School Teacher Travel Grant submitted by:

(Applicant)

The proposal will benefit the students and will enhance the teaching and learning of Chemistry at:

(Applicant’s school name)

|  |  |
| --- | --- |
| Signature | Date       |
| Printed Name |        |
| Title |        |
| Telephone |        |
| E-mail Address |        |